

575 Valley Street Warehouse Condominium Association, Inc.
Board Meeting
November 26, 2013

Joe Cross called the meeting to order at 5.35 pm. Quorum was established. Members present were Joe Cross, President/ Treasurer, Jeff Thornton, VP, and Jared Reid, Secretary, and Kristie McKitterick from Balanced Bookkeeping & Community Association Management.

Meeting Minutes – Minutes from the last meeting were unavailable.

Financial Report

- As of October 31, 2013: Checking balance \$6155.36.
- As of October 31, 2013 one condo owner was more than 30 days delinquent.
- The 2014 Budget was reviewed. A motion was made by Joe to accept the 2014 Budget; Jeff seconded; motion passed.

Unfurnished/New Business

- Kristie's name has been added to the bank account.
- The policies of the association were reviewed, accepted, and signed.
- Monarch Landscaping will be doing the snow removal on the parking area when the snow accumulation exceeds 3".
- Kristie has signed the association up with DORA to meet state requirements.
- Kristie changed the Secretary of State agent to Balanced Bookkeeping.
- Blue Ridge Construction has almost completed the roof. There was a mix up on the name on the insurance check, the insurance company is fixing it and sending a new check. Blue Ridge will be paid as soon as the check arrives.
- Jared removed a fallen tree limb.
- Insurance quotes are being taken by CB Insurance and American Family.
- Joe motion that he was resigning from the Board of Directors and would like to appoint Chris Reid; Jeff seconded; motion passed.
- Jared motion that the following be the positions on the Board:
 - Jared – President/Secretary/Treasurer
 - Jeff – VP
 - Chris – member at LargeJeff seconded; motion carried.

The meeting was adjourned at 6:51 pm.

Kristie McKitterick took the minutes on behalf of the Board.